

EXECUTIVE WHITE PAPER ROPELLA.COM



Using LinkedIn is now considered a standard way for professionals to make sure that you are discovered when it comes to job-hunting. Recruiters and employers check it all the time for highly qualified people. Like a resume, however, you do not want to simply use LinkedIn in the same way that everyone else does, or make the mistake of thinking that you will be seen just because you have a LinkedIn page.

There are some powerful ways to make sure that you get noticed on LinkedIn, but it will take some work. Here are some things that you want to do on your LinkedIn page to ensure you take full advantage of – and have many people finding you through – the use of this great tool.

TAKE FULL ADVANTAGE OF THE BASIC FORMAT

Instead of simply filling in the LinkedIn pages quickly, consider it a marketing piece about you that needs to be professionally done. Use each page and seek to get the best mileage from it by giving them the attention and professionalism needed for maximum benefit to the next stage of your career.

- Choose a professional headline that describes what you do. Here is a good opportunity to promote what you do

 and not just your name or title - to as many people as possible - a great personal branding opportunity. This headline will be displayed each time they search for you, and it will also reveal what you do in language designed to attract.
- Fill in the whole profile. Remember that the more information that you have posted about you, the more likely it will be that people can find you through searches. You do not want to leave blanks, but you do want to write your words as a well-written marketing piece about you, your talents and experience, and what services you are offering.

- Get a professional recent picture. If you do not have one, potential bosses are going to wonder what you've got to hide. On the other hand, if you are professional then you already know you should have one and one that is recent, too. If you are applying for a job, then you will probably need to meet face-to-face anyway it's good to let people see who you are before you meet as it makes for a friendlier first introduction.
- Take advantage of the Status Update. Just how you use this option will vary from one person to the next, but you still will want to use it to maximum advantage. You might use it to show your current projects, to show new certificates you are working on earning, to direct people to a recent blog post, or to announce something new - it should be something of importance to you, but still of interest to those who might want to contact you about a job.

ENHANCE YOUR LINKEDIN PAGES FOR MAXIMUM PERFORMANCE

Take each page to the next step, making it easier for the search engines to find you - by using key words about what you do. These tips will help more people find you.

Use SEO throughout your LinkedIn pages. People are going to find you while searching by using keywords. Take full advantage of this and give them plenty to find. Don't overuse them, but you may want to be sure that you have important keywords in there related to what you do – or want to do. In order to be found even easier, be sure to take advantage of the Summary section and use as much of the space permitted as possible – up to 2,000 characters.

MAKING NEW CONTACTS IS VERY IMPORTANT

One of the most powerful features of LinkedIn is the contacts that you can obtain through it. You do not want this feature to go unused as you search for a new job or for business clients.

Keep on expanding your list of contacts. If you do not have much of a list, says Susan Adams in a blog post for Forbes, the result of your searches may not be able to produce the kind of results you want. The more people you are connected to, the better results that you can expect and possibly the more doors there could be open to you.

 Another very good reason to keep on making new contacts at LinkedIn is because it may reveal more than you want to reveal to a potential recruiter or employer. Greg Koutsis, who is the corporate and international channel recruiter for Aplicor LLC, makes this comment about it: "if someone has 20-50+ connections then I know they probably check LinkedIn at least once a week. If someone has 1-19 then I realize they probably either haven't begun to pop the hood and look inside or gotten past the initial threshold of their friends, family and past colleagues. They might be a great prospect for me to reach out to but this might not be the best use of my time. This combined with the profile they have listed lets me realize quickly if I am wasting my time with someone who has no interest or trust in LinkedIn."

- Help others with their needs as you get the opportunity. Every now and then people might mention a new company looking to hire, or they might post or comment on something that you posted. Be sure to thank them and you will find that it is apt to keep the information flowing – which is what you want, says Lindsey Pollak in an article for LinkedIn.
- When looking to discover how people were able to find new business through LinkedIn and write an article about it, LinkedIn and Cisco Webex contacted Ian Brodie, who is considered to be a LinkedIn expert. There were 256 responses to the survey. The largest number of answers indicated that the most new business was gained through making new connections. Right behind that, however, was the response that business was gained through reconnecting with old contacts. Obviously, making connections new and old is the key to using LinkedIn to the best advantage. Another interesting thing discovered in the survey was that most men made new connections, and most of the women reconnected with old ones.

RESOURCES:

- 1. "Expert Tips For Using LinkedIn"
- 2. "LinkedIn Profile Tips: The 21 Mistakes You Want to Avoid and Why"
- 3. "5 Ways to Make the Most of LinkedIn"
- 4. "How to Use Linkedin to win new business: poll results"



ABOUT ROPELLA

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Ropella excels at finding those select few executive candidates with the right skills, qualifications, background and management style, who fit your compensation parameters and are ready to relocate.

We believe nobody should have to waste time screening resumes of candidates who aren't qualified, don't fit your compensation parameters, aren't serious about the role or aren't ready to relocate. That's why we developed the SMART Search System® to provide our clients with precise and predictable hiring results, giving them a huge competitive advantage.